

Alturas Planning Commission

Regular Meeting

City Hall Council Chambers

March 13, 2019 5:30 p.m.

The meeting was called to order by Chairman Bill Hall at 5:30 p.m.; followed by roll call and the Pledge of Allegiance. **Commissioners present:** Marlene Hamilton and Chris Lauppe, **Commissioners absent:** Robert Dolan and Tom Romero **Staff present:** Director Joe Picotte and Secretary Bobbi Jean Melbourn. **Public attending:** Two

No one is present under the public forum.

MOTION by Commissioner Hamilton, **SECONDED** by Commissioner Lauppe to approve the minutes of the February 20, 2019 meeting. **ALL AYES.**

Discussion/Action Item 4A: Sign Permit Approval (SB 2019-01) Applicant Kim Parker requests approval of a 2'3" high X 7' wide (15.75 Sq. Ft.) Building Sign constructed of reclaimed wood, to advertise a new business at 332 N. Main St. in the Downtown Historic District. Request includes waiver of fees to advertise with gold vinyl lettering on two storefront windows. Applicant explains the bricks at the base of the windows have already been scraped and will be painted. The Old West Spice and Tea Co. will open tentatively in April, 2019.

Chairman Hall expounds there is a 10% allowance for window coverage, to enable authorities to have a clear view into the establishment at all times, for security purposes.

MOTION by Commissioner Lauppe, **SECONDED** by Commissioner Hamilton to approve Sign Permit SB 2019-01 and waive fees for window signage. **ALL AYES.**

Discussion/Action Item 4B: Sign Permit Approvals (SB 2019-02, 03, 04) McHale Sign Company requests final approval of three building signs for Alturas Grocery Outlet, LLC. Provisions for approval at this juncture are pre-designated, under Use Permit 2018-01, Conditions of Approval: #1. Site Plan and #11. Signage.

Commissioner Hall states he has visited 3 Grocery Outlet stores in outlying areas, and the signs proposed are identical in all aspects.

MOTION by Commissioner Hamilton, **SECONDED** by Commissioner Lauppe to approve Sign Permits SB 2019-02, 03, and 04. **ALL AYES.**

Director's Report: Director Picotte reports there are parking issues on the north side of 1st Street. With hardly sufficient parking for employees of Sage Stage and the bus barn, the Old Title Company, Modoc County Social Services, the Hair Salon, and the Humane Society, there is little to none remaining for patrons of those businesses. Commissioner Lauppe shares the concerns, especially in front of the humane society. An anticipated remedy would be posting '30-minute parking' signs.

Commissioner Hall suggests allocating parking specific to the business, as is done in the historical downtown area of Portland.

Director Picotte recounts the low bidder for the Pedestrian Project (from Main Street to Howard Street; Main Street to Court Street) is Eagle Peak Rock and Paving. Construction will be underway for a good portion of the summer. This includes work on the sidewalks and cleaning up trip hazards. The funds for this project were specifically allocated some time ago and this type of funding is now obsolete.

Director Picotte concludes, stating cold mix has been ordered for pothole patching.

With no further business to come before the Commission, **MOTION** by Commissioner Lauppe, **SECONDED** by Commissioner Hamilton to adjourn the meeting at 5:59 p.m. **ALL AYES.**

Respectfully submitted,



Bill Hall
Planning Commission Chair