

**Alturas Planning Commission**  
**Regular Meeting**

City Hall Council Chambers  
November 11, 2020 at 5:30 p.m.

Pursuant to the Governor's Executive Order N-25-20 and N-29-20 dated March 12, 2020 and March 17, 2020, The Alturas Planning Commission Chair Bill Hall called the special meeting to order at 5:35 p.m. via teleconference and at the City Hall Chambers; followed by roll call and the Pledge of Allegiance. **Commissioners present:** Thomas Romero, Marlene Hamilton, and Bill Hall. **Commissioners absent:** Chris Lauppe and Robert Dolan. **Staff present:** Department Liaison Samantha Wood, Planning Director Jason Diven, and Planning Commission Secretary Macey Binning. **Public attending:** 0.

**Public Forum** - No comment is present under the public forum.

**Approval of October 14, 2020 Minutes**

**MOTION** by Commissioner Romero, **SECONDED** by Commissioner Hamilton to approve the October 14, 2020 meeting minutes. **ALL AYES.**

**Public Hearing Items – None**

**General Meeting Items**

**A. BRYAN PARKER MEMORIAL SIGN S/F 2020-01.** Review sign proposal for the Bryan Parker Memorial.

**MOTION** by Commissioner Romero, **SECONDED** by Commissioner Hamilton to authorize City Clerk Binning and Planning Director to approve **sign permit #S/F 2020-01** for Bryan Parker Memorial once design is provided. **ALL AYES.**

**PLANNING DIRECTOR/COMMISSIONER'S REPORTS:**

Department Liaison Samantha Wood informed the Commissioners at the October 20, 2020 City Council meeting the Council voted to keep Main Street a four-lane configuration.

Planning Director Jason Diven reports to the Commissioners that he will be working with City Attorney Hedlund and City Clerk Binning to create a guideline for memorials for future inquires. Mr. Diven informs Commissioners that he has been approached regarding a new road to continue W. 10<sup>th</sup> Street to the new Hospital. Mr. Diven will look in to this process to complete.

Planning Chair Bill Hall asks for a status update on phase two of the Grocery Outlet project.

Mr. Diven is not sure what the status is and will research further.

With no further business to come before the Commission, **MOTION** by Commissioner Hamilton, **SECONDED** by Commissioner Romero to adjourn the meeting at 5:50 p.m. to

return in regular session on Wednesday, December 9, 2020 at 5:30 p.m., City Hall. **ALL AYES.**

Respectfully,

*Macey Binning*

Macey Binning  
Planning Commission Secretary