

Alturas Planning Commission
Regular Meeting

City Hall Council Chambers
May 12, 2021 at 5:30 p.m.

Pursuant to the Governor's Executive Order N-25-20 and N-29-20 dated March 12, 2020 and March 17, 2020, The Alturas Planning Commission Chair Bill Hall called the regular special meeting to order at 5:30 p.m. via teleconference and at the City Hall Chambers; followed by roll call and the Pledge of Allegiance. **Commissioners present:** Marlene Hamilton, Duanna Knighton, Thomas Romero, and Bill Hall. Robert Dolan attended the meeting at 5:40 p.m. **Commissioners absent:** None. **Staff present:** Contractor Jenn Andersen for Planning, Interim Director of Public Works Kim Dodds, and Planning Commission Secretary Macey Binning. **Public attending:** 3.

Public Forum - No comment is present under the public forum.

Approval of April 14, 2021 Planning minutes

MOTION by Commissioner Romero, **SECONDED** by Commissioner Knighton to approve the April 14, 2021 meeting minutes. **ALL AYES.**

Public Hearing Items – USE PERMIT FOR BLUEWATER RECYCLING (UP 2021-01)

MOTION by Commissioner Romero, **SECONDED** by Commissioner Knighton to open the Public Hearing at 5:32 pm. **ALL AYES.**

Planning Commission Secretary Macey Binning informed the Commissioners she received written correspondence from Gary Blevins regarding his concerns with a scrap metal and auto dismantling operations located at 504 W. 12th Street. Ms. Binning provided the letter and attachments to everyone at the Planning Commission meeting. Mr. Blevins is an adjacent neighbor to this property and has experienced excessive noise, diesel exhaust emissions, ground vibrations, and dust and dirt from heavy equipment. All of these conditions effect Mr. Blevins mental and physical wellbeing.

Ms. Andersen agrees these conditions exist and have been addressed with the use permit. Ms. Andersen will provide a correspondence to Mr. Blevins that will address his concerns. The only concern that was not addressed was dust mitigation. Ms. Andersen asks Mr. Ingram what he thought he could do to help keep dust and dirt down.

Mr. Ingram informed Ms. Andersen the previous owners ran a sprinkler. However, Mr. Ingram would not like to increase his utility bill astronomically.

Chair Hall agrees and knows Mr. Ingram will do his best to operate with consideration.

Ms. Andersen continues to inform the Commissioners what was included in the use permit. Ms. Andersen included landscaping, new sign, and an irrigation system.

Jim Cavasso encourages the Planning Commissioners to approve this use permit. Having a recycling center is vital to our community and currently there is not an operating recycling center. This also could help with cleaning up the community.

Ms. Andersen also included a timeline requirement for the use permit to be completed. This timeline is August 31, 2021.

Mr. Ingram thought it was agreed upon August 31, 2022. Mr. Ingram has invested in this business and request a time extension of August 31, 2022.

Warren Farnam advised the Planning Commissioners with strict requirements on recycling from the State we should encourage and support Mr. Ingram with his business venture.

MOTION by Commissioner Romero, **SECONDED** by Commissioner Knighton to close the Public Hearing at 5:48 pm. **ALL AYES.**

MOTION by Commissioner Dolan, **SECONDED** by Commissioner Romero to approve the Use Permit for Bluewater Recycling #UP 2021-01 with the amendment to change the completion date from August 31, 2021 to August 31, 2022. **ALL AYES.**

General Meeting Items - None

PLANNING DIRECTOR/COMMISIONER'S REPORTS:

Commissioner Romero asks if the mosquito spraying will be commencing soon.

Interim Director of Public Works Kim Dodds informs Commissioner Romero Public Works is preparing to start in late May or early June.

Commissioner Romero inquires on a property that has a vehicle in the yard along with debris. Mr. Romeo thought the City had assumed this property and asks if they will remove this from the property or would it be the new owner's responsibility.

Planning Secretary Binning isn't aware of this property and doesn't think the City is involved. However, she can notify the Fire Marshal of the debris on the property.

Ms. Andersen advised Mr. Romero it may be a property from a tax sale. If so, the County sells the property "as is".

Commissioner Dolan has noticed an increase of abandon vehicles, and would like to know the process of addressing this issue.

Chair Hall informed Mr. Dolan he believes the Fire Marshal has been addressing this issue.

Planning Secretary Binning informs the Commissioners if the vehicles are on the Streets then the Police Department would need to be notified, so they can contact the resident. If it isn't moved then the Police Department can tow the vehicle away and charge the resident a fee.

Ms. Andersen informs the Commissioners that she is providing the City with limited Planning services. These services include training staff, LEAP grant, and the SB2 grant. Ms. Andersen met with the new business owners of Lazy B. They will have a use permit for the June Planning Commission meeting.

Planning Secretary Binning provided the Commissioners with a letter from Zayo. This letter was inquiring if the City had any historical properties and if so to report them to Zayo no later than May 28, 2021. Ms. Binning will respond and inform Zayo that there are historical properties and request a more detail map to see proposed project lines within the City.

With no further business to come before the Commission, **MOTION** by Commissioner Dolan, **SECONDED** by Commissioner Romero to adjourn the meeting at 6:24 p.m. to return in regular session on Wednesday, June 9, 2021 at 5:30 p.m., City Hall. **ALL AYES.**

Respectfully,

Macey Binning

Macey Binning
Planning Commission Secretary