

Alturas Planning Commission
Regular Meeting

City Hall Council Chambers
February 12, 2020 5:30 p.m.

The meeting was called to order by Chairman Bill Hall at 5:30 p.m.; followed by roll call and the Pledge of Allegiance. **Commissioners present:** Chris Lauppe, Marlene Hamilton, Tom Romero, Robert Dolan, and Bill Hall. **Commissioners absent:** None. **Staff present:** Planning Director Jennifer Andersen, Mayor Pro-Tem Mark Steffek, and Planning Commission Secretary Macey Binning. **Public attending:** 1.

Public Forum - No one is present under the public forum.

Approval of December 11, 2019 Minutes

MOTION by Commissioner Romero, **SECONDED** by Commissioner Hamilton to approve the minutes of the December 11, 2019 meeting. **ALL AYES.**

Public Hearing Items – Housing Element Amendment

MOTION by Commissioner Romero, **SECONDED** by Commissioner Hamilton to open the public hearing on the Housing Element Amendment. **ALL AYES.**

With no comments, the hearing is closed at 5:32 p.m.

Planning Director Jennifer Andersen proceeded to inform the Planning Commissioners that the State Housing and Community Development recommended several minor changes to the Cycle 6 Housing Element. City Council adopted the original Housing Element November 19, 2019. Ms. Andersen is confident that the Housing Element should be satisfactory to the California Department of Housing and Community Development after the recommended amendments.

MOTION by Commissioner Lauppe, **SECONDED** by Commissioner Dolan to recommend to City Council to adopt the Housing Element amendments as requested by California Department of Housing and Community Development. **ALL AYES.**

General Meeting Items – County Health Services Parking improvements and signage

Commissioner Bill Hall recused himself.

Planning Director Jenn Andersen provided an introduction to the Commissioners regarding the projects that Modoc County is proposing. Ms. Andersen would like to recommend to the County to eliminate a parking spot that would backup into the entrance of W. Howard Street. The other item Ms. Andersen would like to recommend widening the parking lot to allow the corner parking spaces appropriate room to back up. Ms. Andersen also recommend landscaping in the site plan and a bench in the plaza area.

After reviewing the site plan Planning Commissioner Lauppe is concerned with the ingress and egress that appear need to be corrected.

Chester Robertson the Modoc County Administrative Officer reviewed site plan with the Planning Commissioners and addressed concerns regarding the proposed parking lot and signage for the Modoc County Health Services building located on the Northwest corner of Main Street and West 4th Street. Mr. Robertson indicated the plans are not at the final stage and will communicate the concerns that Ms. Andersen and the Planning Commission voiced. If the plans are not changed drastically the Planning Commissioners agree that the County will not need to present the site plan again and can move forward.

PLANNING DIRECTOR/COMMISSIONER'S REPORTS:

Commissioner Dolan inquired about the skate park and if any landscaping will be done.

Ms. Binning informed the commissioners that currently a water faucet is going to be installed and eventually work on the landscaping will start. However, it is in the process.

Commissioner Lauppe would like to see abandoned signs be removed.

Planning Director Andersen informs the Commission that it is a process of code enforcing and she will start this process. The first step is to send letters to the property owners of the signs.

Commissioner Lauppe informed the commissioners that the City Council also recently updated their ordinance for Nuisances removal of abandoned, wrecked, etc. vehicles.

Commissioner Hall requested an update on the yard sale place by Modoc Mini Mart.

Currently no complaints on that location.

Planning Commission Secretary reminds Commissioners to submit their 700 forms. The 700 forms are due by April 1st, 2020.

With no further business to come before the Commission, **MOTION** by Commissioner Romero, **SECONDED** by Commissioner Lauppe to adjourn the meeting at 6:48 p.m. to return in regular session on Wednesday, March 11, 2020 at 2:00 p.m., City Hall. **ALL AYES.**

Respectfully,

Macey Binning

Macey Binning
Planning Commission Secretary