

**Alturas Planning Commission**  
**Regular Meeting**

City Hall Council Chambers  
February 10, 2021 at 5:30 p.m.

Pursuant to the Governor's Executive Order N-25-20 and N-29-20 dated March 12, 2020 and March 17, 2020, The Alturas Planning Commission Chair Bill Hall called the regular special meeting to order at 5:30 p.m. via teleconference and at the City Hall Chambers; followed by roll call and the Pledge of Allegiance. **Commissioners present:** Duanna Knighton, Marlene Hamilton, and Bill Hall. **Commissioners absent:** Robert Dolan and Thomas Romero. **Staff present:** Department Liaison Samantha Wood, and Planning Commission Secretary Macey Binning. **Public attending:** 1.

**Public Forum** - No comment is present under the public forum.

**Approval of November 11, 2020 Minutes**

**MOTION** by Commissioner Hamilton, **SECONDED** by Commissioner Knighton to approve the November 11, 2020 meeting minutes. **ALL AYES.**

**Public Hearing Items – None**

**General Meeting Items**

**A. Appoint a Planning Commission Vice Chair**

**MOTION** by Commissioner Hamilton, **SECONDED** by Commissioner Knighton to appoint Thomas Romero as the Planning Commission Vice Chair. **ALL AYES.**

**B. Review sign proposals for replacement signs for Rite Aid**

**MOTION** by Commissioner Hamilton, **SECONDED** by Commissioner Knighton to approve sign permits S/B 2021-01; S/B 2021-02; S/B 2021-03; S/B 2021-04; S/B 2021-05; S/B 2021-06; S/B 2021-07; S/B 2021-08; S/B 2021-09; S/B 2021-10; S/B 2021-11; S/B 2021-12; S/B 2021-13; and S/B 2021-14. **ALL AYES.**

**C. Review sign proposals for freestanding replacement signs for Rite Aid**

**MOTION** by Commissioner Hamilton, **SECONDED** by Commissioner Knighton to approve sign permits S/F 2021-01; S/F 2021-02; and S/F 2021-03. **ALL AYES.**

**D. Review sign proposal for Carey's Grooming S/B 2021-15**

**MOTION** by Commissioner Hamilton, **SECONDED** by Commissioner Knighton to approve the sign proposal for Carey's Grooming S/B 2021-15. **ALL AYES.**

**PLANNING DIRECTOR/COMMISSIONER'S REPORTS:**

Planning Chair Bill Hall has been approached by several citizens regarding vehicles that are blocking and parked for long periods of time outside Juniors Automotive.

Planning Secretary Binning will notify Chief Cullins of the concern.

Duanna Knighton is happy to be A Planning Commissioner and looks forward to working with everyone.

Department Liaison Samantha Wood informed the Commissioners that she and the Director of Public Works Diven have been meeting with Rotary regarding the sports fields that were recently constructed. They have a few things that they would like to see fixed before Little League begins which should be mid-March.

With no further business to come before the Commission, **MOTION** by Commissioner Knighton, **SECONDED** by Commissioner Hamilton to adjourn the meeting at 6:01 p.m. to return in regular session on Wednesday, March 10, 2021 at 5:30 p.m., City Hall. **ALL AYES.**

Respectfully,

*Macey Binning*

Macey Binning  
Planning Commission Secretary