

**Alturas Planning Commission**  
**Regular Meeting**

City Hall Council Chambers  
April 14, 2021 at 5:30 p.m.

Pursuant to the Governor's Executive Order N-25-20 and N-29-20 dated March 12, 2020 and March 17, 2020, The Alturas Planning Commission Chair Bill Hall called the regular special meeting to order at 5:30 p.m. via teleconference and at the City Hall Chambers; followed by roll call and the Pledge of Allegiance. **Commissioners present:** Duanna Knighton, Thomas Romero, and Bill Hall. **Commissioners absent:** Robert Dolan and Marlene Hamilton. **Staff present:** Department Liaison Samantha Wood, and Planning Commission Secretary Macey Binning. **Public attending:** 2.

**Public Forum** - No comment is present under the public forum.

**Approval of February 10, 2021 Planning minutes**

**MOTION** by Commissioner Romero, **SECONDED** by Commissioner Knighton to approve the February 10, 2021 meeting minutes. **ALL AYES.**

**Public Hearing Items – None**

**General Meeting Items**

**A. Review sign proposal for replacement signs for Outlaw Ridge #S/B2021-16**

**MOTION** by Commissioner Knighton, **SECONDED** by Commissioner Romero to approve the sign permit for Outlaw Ridge S/B 2021-16. **ALL AYES.**

**B. Review proposal for lot line adjustment for APN 001-077-001-Keith Jacques LL2020-01**

**MOTION** by Commissioner Romero, **SECONDED** by Commissioner Knighton to approve the lot line adjustment of APN 001-077-001-Keith Jacques, #LL2020-01. **ALL AYES.**

**PLANNING DIRECTOR/COMMISSIONER'S REPORTS:**

Commissioner Knighton was approached by concern citizens regarding nuisance abatement properties. Ms. Knighton inquired what is the process and could someone inspect the properties of concern.

Chair Hall informed Commissioner Knighton that the Fire Marshal inspects abatement properties in the spring and starts the process by sending letters.

Department Liaison Samantha Wood informed the Commissioners that the Fire Marshal mentioned at the last Council meeting he will be starting the abatement program.

Chair Hall informed the Commissioners that Modoc County plans on updating the Health Services building. He isn't sure what the plans are but reminds the Commissioners they seen the new parking lot plan last fall.

Department Liaison Samantha Wood notified the Commissioners Director of Public Works Jason Diven resigned April 1<sup>st</sup>. Also, the City Council is moving forward with opening the pool and advertising for a pool manager.

Commissioner Knighton received a letter from the Public Utility Commissions regarding planned fiber optic line.

City Clerk Binning did receive this letter and it is a planned project from Zayo. In the letter it showed a map of the proposed line. However, it wasn't clear if the line will be within the City limits.

With no further business to come before the Commission, **MOTION** by Commissioner Romero, **SECONDED** by Commissioner Knighton to adjourn the meeting at 5:53 p.m. to return in regular session on Wednesday, May 12, 2021 at 5:30 p.m., City Hall. **ALL AYES.**

Respectfully,

*Macey Binning*

Macey Binning  
Planning Commission Secretary