

Alturas City Council

Regular Meeting

City Hall Council Chambers

July 20, 2021 at 2:00 p.m.

The Alturas City Council Mayor Mark Steffek called the regular meeting to order at 2:00 p.m. at the City Council Chambers. **Councilmembers present:** Mark Steffek, Kelly Crosby, Cheryl Nelson, and Loni Lewis. **Councilmembers absent:** Samantha Wood. **Staff present:** City Clerk Macey Binning, Chief of Police Sid Cullins, City Attorney Jeff Hedlund, Interim Director of Public Works Kim Dodds, Fire Chief Keith Jacques, Fire Marshal Eric Hunter and IT Specialist Sean Buie. **Public attending:** 5. All present joined together in Pledge of Allegiance.

Under public forum Doreen Smith Powers expressed her concern regarding neighborhood safety near S. Estes Street and asks Chief Cullins to patrol this area.

MOTION by Councilmember Crosby, **SECONDED** by Councilmember Lewis to approve the agenda as presented. **ALL AYES.**

MOTION by Councilmember Lewis, **SECONDED** by Councilmember Nelson to adopt the consent agenda as follows a) Approve minutes of June 15, 2021 meeting; b) Approve minutes of June 29, 2021 special meeting; c) Approve minutes of July 9, 2021 special meeting; d) Adopt **Resolution #2021-39** removing inactive water & sewer accounts in the amount of \$572.90; e) Approve ACH reconciliation report for June, 2021 in the amount of \$135,975.54. Councilmember Nelson abstained from approving the minutes of June 29, 2021 special meeting. **ALL AYES.**

Mayor Steffek recused himself from appointing Wendy Meyers to the Modoc County Library Advisory Board since Mr. Steffek serves on the board.

Cheryl Baker informed the Councilmember that the Modoc County Library Advisory Board voted to recommend Wendy Myers appointment at their June 16, 2021 meeting.

MOTION by Councilmember Crosby, **SECONDED** by Councilmember Nelson to appoint Wendy Myers as City of Alturas representative on the Modoc County Library Advisory Board to fill an unexpired vacancy. Term to expire January 1, 2023. **ALL AYES.**

MOTION by Councilmember Lewis, **SECONDED** by Councilmember Nelson to appoint Sean Buie as a Planning Commissioner to fill an unexpired vacancy. Term to expire March of 2024. **ALL AYES.**

City Clerk Binning provided the City Council with the draft fiscal year June 30, 2020 City Council & Management Report for City of Alturas provided by the auditor. After the audit was conducted it was found that there are no findings.

MOTION by Councilmember Crosby, **SECONDED** by Councilmember Nelson to adopt **Resolution #2021-40** approving the assignment of lease agreement between the City of Alturas and High Desert Lumber, LLC. **ALL AYES.**

MOTION by Councilmember Lewis, **SECONDED** by Councilmember Nelson to adopt **Resolution #2021-41** approving the Memorandum of Understanding between the City of Alturas and Modoc County Sheriff's Office for 911 Dispatch Services. July 1, 2021 to June 30, 2022. **ALL AYES.**

MOTION by Councilmember Lewis, **SECONDED** by Councilmember Nelson to adopt **Resolution #2021-42** designating Councilmember Crosby as the voting delegate and Councilmember Wood and Mayor Steffek as the two alternates to represent the City of Alturas for the 2021 League of California Cities Annual Business Meeting. **ALL AYES.**

MOTION by Councilmember Crosby, **SECONDED** by Councilmember Nelson to adopt **Resolution #2021-43** adopting the updated job description for the Director of Public Works/Planning Director. In favor Councilmember Crosby, Nelson, Steffek; Opposed Councilmember Lewis. **MOTION PASSES.**

MOTION by Councilmember Crosby, **SECONDED** by Councilmember Nelson to approve of a 3-year employment contract for the Director of Public Works Director/Planning Director Joe Picotte effective July 26, 2021 through June 30, 2024. **ALL AYES.**

MOTION by Councilmember Lewis, **SECONDED** by Councilmember Nelson to adopt **Resolution #2021-44** declaring 1988 Pierce pumper Fire Engine as surplus property and authorizing disposal of said Fire Engine. **ALL AYES.**

MOTION by Councilmember Lewis, **SECONDED** by Councilmember Nelson to adopt **Resolution #2021-45** approving the service agreement between the City of Alturas and Med-Project CA, LLC to host a kiosk for medication disposal. **ALL AYES.**

COMMITTEE REPORTS:

Mayor Steffek informs the Council the next LAFCO meeting will be held August 10, 2021. They will also be holding a hearing protest July 30, 2021 for the Subsidiary District called the City of Alturas Municipal Sewer District. This is the final hearing for the dissolution of the Daphnedale Service District and formation of the City of Alturas Municipal Sewer District. Mayor Steffek reports the Pool Committee had an onsite visit July 7, 2021 with Megan Harrison to review the proposed project for the grant. During the site visit Ms. Harrison gathered more information and seemed satisfied with the project. The Pool Committee should be notified if they're awarded the grant by September.

Councilmember Crosby reports Superior California Economic Development (SCED) will have a zoom meeting July 27, 2021. During this meeting they will explore the opportunity of opening a USDA processing center.

COUNCIL/STAFF REPORTS:

Fire Chief Jacques informs Council that Fire Marshal Hunter has been preparing the new fire engine to add to the City of Alturas Fire fleet. Fire Marshal Hunter has been busy with the nuisance abatement program. The nuisance abatement program seems to be effective this year Mr. Hunter has only sent 60 letters to property owners who are out of compliance.

Police Chief Cullins reports that the first six months of 2021 the Alturas Police Department has made 112 arrests out of the total arrests 46 were felonies. The total number arrests compared to the previous year shows a decrease. However, the number of felonies has increased. Chief Cullins explains this is due to the experience of the Officers, and travelers through the City of Alturas. Chief Cullins informs the Council they received a request from Modoc County OES to assist with the evacuations for the Bootleg fire located in Lake County Oregon. The Alturas Police Department sent two officers for a day to assist.

City Attorney Hedlund thanked the Alturas Police Department for assisting.

Interim Director of Public Works Kim Dodds reports the pool is still up and running for the season. Mr. Dodds anticipates closing the pool for the season August 14, 2021. Mr. Dodds provides a report on the East Street project. They should start pouring concrete by next Thursday. They plan to have this project completed by Mid-August.

City Clerk Binning notified the City Council that September 14, 2021 will be the recall election for the State of California Governor. Ms. Binning was asked to help with this election, but may not be able to due to being short staffed. Ms. Binning also informed Council that they received their first portion of the Local Fiscal Recovery Funds in the amount of \$360,000.00. The next payment will be received next year. The City will need to research the best way to utilize these funds.

Councilmember Crosby agrees and would like to research all Departments needs to ensure other funding sources are not available before using these funds for those needs. Mrs. Crosby would like to set up a meeting with the Department Heads and Finance Committee.

Mayor Steffek received a call from Real Estate Agent Bob Dean who is representing Golden State Natural Resources that is interested in buying City Property at the Mill Site. They are interested in putting a pellet plant. However, this was one of many Northern California sites that were visited.

Glenn Zane with High Desert Lumber, LLC encourages the Council if this is a possibility to strongly consider it.

City Attorney Hedlund reminds Council if they do decide to sell that property, it must go through the process which offers the property to other agencies first.

Mayor Steffek did inform Bob Dean that the City would be required to go through the process.

Sean Curtis informs Council Golden State Natural Resources are currently evaluating all sites and doing their research and looking at all aspects. Preliminary ranking will occur and will narrow down the sites they will consider to locate. This project is to benefit rural counties economically.

With no further business to come before City Council. **MOTION** by Councilmember Crosby to adjourn the meeting at 3:33 p.m. and to return in regular session on Tuesday, August 17, 2021 at 2:00 p.m., City Hall. **SECONDED** by Councilmember Lewis. **ALL AYES.**

Respectfully,

Macey Binning

Macey Binning
City Clerk