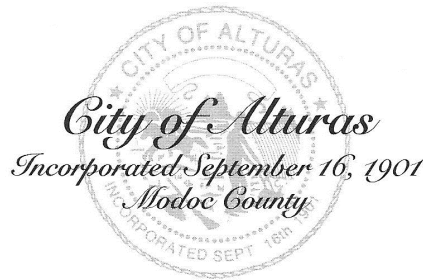


200 W. North St.  
Alturas, CA 96101-3938



(530) 233-2512  
Fax (530) 233-3559

**ALTURAS CITY COUNCIL  
SPECIAL MEETING AGENDA**

**2:00 p.m. CITY HALL COUNCIL CHAMBERS October 20, 2020**

**Mark Steffek, Mayor**

**Cheryl Nelson, Mayor Pro-Tem**

**Loni Lewis**

**Kelly Crosby**

**Samantha Wood**

**NOTICE OF TEMPORARY PROCEDURES FOR CITY COUNCIL MEETINGS**

Pursuant to California Governor Gavin Newsom's Executive Order N-29-20 issued on March 17, 2020, relating to the convening of public meetings in response to the COVID-19 pandemic, the City Council will be enacting social distancing procedures. The meeting is noticed as a special meeting to allow City Councilmembers, City Staff and the public to participate in the meeting via teleconference or other electronic means. The meeting will be also held at the City Council Chambers, 200 W. North Street, Alturas, California, which social distancing procedures will still be enacting. **A roll call vote is required for all items on the agenda.**

**PUBLIC COMMENT**

The City Council will be accepting alternate methods of public comment, as well as public comment on specific agenda items in the following ways:

**Public Comment via E-Mail** Public Comment can be submitted via email to the City Clerk at [mbrinning@cityofalturas.us](mailto:mbrinning@cityofalturas.us). All comments must be received by 5:00 p.m. on Monday, October 19, 2020 to be entered into the record. The e-mail must identify the agenda item the public member wishes to comment on and the content must remain within the three-minute time limit.

**Public Comment via Phone** Public Comment will be accepted for each item via telephone by participating on the teleconference.

**The DIAL IN NUMBER is (701) 802-5453 and the ACCESS CODE is 5670027# at 2:00 PM**

*If you have any problems dialing in call City Hall at (530) 233-2512*

- 1. CALL TO ORDER                      INVOCATION                      PLEDGE OF ALLEGIANCE**
- 2. PUBLIC FORUM:** The public may address the Council with items not listed on the agenda. Should a request call for action by the Council, the item will be placed on a later agenda. Each speaker is allocated (3) minutes to speak. Speakers may not exceed their time, unless extension was requested and approved prior.

**3. Approval or Additions/Deletions to Agenda**

- 4. CONSENT AGENDA:** It is recommended that items a through c be acted on simultaneously unless separate action is requested by Council or Staff:
- a) Approve minutes for September 15, 2020 meeting.
  - b) Approve City warrants for September 2020 in the amount of \$127,753.32.
  - c) Approve ACH reconciliation report for September, 2020 in the amount of \$136,733.09.
- 5. Discussion/action:** Karen Hays, representing the Modoc Performing Arts Theater, to provide the City Council with a progress update on the Citizens building and request some items to be removed before damaged by weather.
- 6. Discussion/action:** Main Street design Ad-Hoc Committee members Debbie Pedersen and Bobby Ray to report on top three priorities of the Main Street design, and request City Council approval for future Main Street Configuration.
- 7. Discussion/action:** Adopt Resolution #2020-45 adopting the Appropriation Limit for Fiscal Year 2020-2021 in the amount of \$ 5,746,629.00. (City Treasurer Long)
- 8. Discussion/action:** Adopt Resolution #2020-46 approving the first amended budget for Fiscal Year 2020/2021 in the amount of \$6,038,942.00. (City Treasurer Long)
- 9. Discussion/action:** Adopt Resolution #2020-47 approving the City of Alturas Credit Card Policy and Procedure along with the Credit Card Use Form for internal use. (City Treasurer Long)
- 10. Discussion/action:** Adopt Resolution #2020-48 Approving an application for funding and the execution of a grant agreement for the 2020 Community Development Block Grant Program – First Round of Coronavirus Response. (Director of Public Works Diven)
- 11. Discussion/action:** Director of Public Works Diven would like to propose the City of Alturas to consider a personal service contract to implement a Geographic Information System (GIS) through the housing element.
- 12. Discussion/action:** Director of Public Works Diven would like to propose the City of Alturas to consider a personal service contract to implement cohesive and comprehensive city planning website through the housing element.
- 13. Discussion/action:** Review the letter submitted by the Assistant Finance Director for request of lost wages. (Assistant Finance Director Binning/Finance Director Long)
- 14. COMMITTEE REPORTS:**
- 15. COUNCIL/STAFF REPORTS:**

- 16. CLOSED SESSION:** Discussion/action: (1) G.C. Section 54957/ Employee Performance Evaluation – Titles: Chief of Police, Director of Public Works, Finance Director, and Assistant Finance Director.

## **ADJOURNMENT**

**POSTED: October 16, 2020 on City Hall front doors & City Hall bulletin board. Also located on City website at [www.cityofalturas.us](http://www.cityofalturas.us)**

Parties with a disability as provided by the American Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the City Clerk at least 48 hours prior to the meeting.

If you wish to review the attachments available for each item, you can view them at the City Clerk's Office which is located at 200 North Street, Alturas, CA 96101. You may also contact the City Clerk at (530) 233-2512 or by email at [mbining@cityofalturas.us](mailto:mbining@cityofalturas.us).