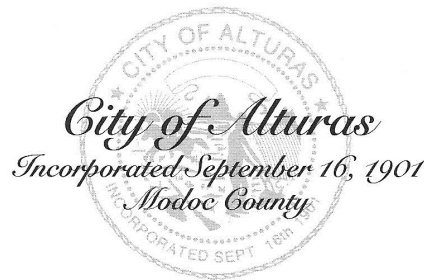


200 W. North St.  
Alturas, CA 96101-3938



(530) 233-2512  
Fax (530) 233-3559

**ALTURAS CITY COUNCIL  
SPECIAL MEETING AGENDA**

**2:00 p.m. CITY HALL COUNCIL CHAMBERS June 16, 2020**

**Mark Steffek, Mayor**

**Cheryl Nelson, Mayor Pro-Tem**

**Loni Lewis**

**Kelly Crosby**

**Samantha Wood**

**NOTICE OF TEMPORARY PROCEDURES FOR CITY COUNCIL MEETINGS**

Pursuant to California Governor Gavin Newsom's Executive Order N-29-20 issued on March 17, 2020, relating to the convening of public meetings in response to the COVID-19 pandemic, the City Council will be enacting social distancing procedures. The meeting is noticed as a special meeting to allow City Councilmembers, City Staff and the public to participate in the meeting via teleconference or other electronic means. The meeting will be also held at the City Council Chambers, 200 W. North Street, Alturas, California, which social distancing procedures will still be enacting. **A roll call vote is required for all items on the agenda.**

**PUBLIC COMMENT**

The City Council will be accepting alternate methods of public comment, as well as public comment on specific agenda items in the following ways:

**Public Comment via E-Mail** Public Comment can be submitted via email to the City Clerk at [mbinning@cityofalturas.us](mailto:mbinning@cityofalturas.us). All comments must be received by 5:00 p.m. on Monday, June 15, 2020 to be entered into the record. The e-mail must identify the agenda item the public member wishes to comment on and the content must remain within the three-minute time limit.

**Public Comment via Phone** Public Comment will be accepted for each item via telephone by participating on the teleconference.

**The DIAL IN NUMBER is (701) 802-5453 and the ACCESS CODE is 5670027# at 2:00 PM**

*If you have any problems dialing in call City Hall at (530) 233-2512*

- 1. CALL TO ORDER                      INVOCATION                      PLEDGE OF ALLEGIANCE**
- 2. PUBLIC FORUM:** The public may address the Council with items not listed on the agenda. Should a request call for action by the Council, the item will be placed on a later agenda. Each speaker is allocated (3) minutes to speak. Speakers may not exceed their time, unless extension was requested and approved prior.

**3. Approval or Additions/Deletions to Agenda**

- 4. CONSENT AGENDA:** It is recommended that items a through d be acted on simultaneously unless separate action is requested by Council or Staff:
- a) Approve minutes of May 19, 2020 meeting.
  - b) Approve City warrants for May, 2020 in the amount of \$255,150.68.
  - c) Adopt Resolution #2020-18 removing inactive water & sewer accounts in the amount of \$31.08.
  - d) Approve ACH reconciliation report for May, 2020 in the amount of \$128,946.29.
- 5. Discussion/action:** Jim Cavasso, representing the Alturas Chamber of Commerce, requests consideration of a donation from the City's Community Projects Fund to help with the cost of the annual Fandango Parade.
- 6. Discussion/action:** Adopt Resolution #2020-19 approving the Personal Services Contract between the City of Alturas and Computer Haven, to provide IT Services. (City Clerk Binning)
- 7. Discussion/action:** Adopt Resolution #2020-20 authorizing application to apply for, and receipt of, Local Government Planning Support Grant Programs Funds of \$65,000.00. (Planning Director Andersen)
- 8. Discussion/action:** Adopt Resolution #2020-21 authorizing the application to apply for Federal Aviation Administration (FAA) a Coronavirus Aid, Relief, and Economic Security Act (CARES Act or "the Act") Airport Grant Application for \$20,000.00. (Public Works Director Diven)
- 9. Discussion/action:** Adopt Resolution #2020-22 adopting the updated job description for the Police Clerk/Dispatcher. (Chief Cullins)
- 10. Discussion/action:** Adopt Resolution #2020-23 approving the fourth amended budget for Fiscal Year 2019/2020 in the amount of \$ 5,487,058.00. (City Treasurer Long)
- 11. Discussion/action:** Review submitted Request for Proposals (RFP) for a for payment processing platform software. (City Clerk Binning/City Attorney Hedlund)
- 12. Public Hearing:** The Alturas City Council will consider the first reading of an ordinance amending Chapter 2.; Article VI.; "Code of Ethics"; Section 2-44. Declaration of Policy, paragraph (b); by adding the title "Planning Director" as defined in "City official and employees". This matter will now be heard.
- 13. Discussion/action:** Approve the first reading of Ordinance #523 amending Chapter 2.; Article VI.; "Code of Ethics"; Section 2-44. Declaration of Policy, paragraph (b). by adding the title "Planning Director" as defined in "City official and employees". (City Attorney Hedlund/City Clerk Binning)

14. **Discussion/action:** Adopt Resolution #2020-24 approving the Memorandum of Understanding between the City of Alturas and Modoc County Sheriff's Office for 911 Dispatch Services. July 1, 2020 to June 30, 2021. (City Clerk Binning)
15. **Discussion/action:** Adopt Resolution #2020-25 authorizing Administrative Clerk Deanna Garcia to be added to the Plumas Bank signature card, and removing Cary Baker. (City Clerk Binning)
16. **Discussion/action:** Award Propane Bid for the 2020/2021 Fiscal Year to the low bidder. (City Clerk Binning)
17. **Discussion/action:** Due to COVID-19 safety procedures and restrictions determine if the City will be able to operate the swimming pool for the season. (Director of Public Works Diven)
18. **COMMITTEE REPORTS:**
19. **COUNCIL/STAFF REPORTS:**
20. **CLOSED SESSION:** Discussion/action: (1) G.C. Section 54956.9(b) – Conference with Legal Counsel – Anticipated Litigation (1) potential case.

## **ADJOURNMENT**

**POSTED: June 12, 2020 on City Hall front doors & City Hall bulletin board. Also located on City website at [www.cityofalturas.us](http://www.cityofalturas.us)**

Parties with a disability as provided by the American Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the City Clerk at least 48 hours prior to the meeting.

If you wish to review the attachments available for each item, you can view them at the City Clerk's Office which is located at 200 North Street, Alturas, CA 96101. You may also contact the City Clerk at (530) 233-2512 or by email at [mbining@cityofalturas.us](mailto:mbining@cityofalturas.us).