

## **Alturas City Council**

### **Regular Meeting**

City Hall Council Chambers

July 16, 2019 2:00 p.m.

The meeting was called to order by Mayor Bobby Ray at 2:00 p.m. **Councilmembers present:** Bobby Ray, Mark Steffek, Loni Lewis, Cheryl Nelson and Jim Irvin. **Councilmembers absent:** 0. **Staff present:** City Clerk Macey Binning, City Treasurer Dorothy Long, City Attorney Jeff Hedlund, Police Chief Sid Cullins, Public Works Foreman Kim Dodds, Fire Chief Keith Jacques and Fire Marshal Eric Hunter. **Public attending:** 5. All present joined together in the Pledge of Allegiance, followed by an opening prayer by Robert Fendler.

No comment was presented under the public forum.

**MOTION** by Councilmember Steffek, **SECONDED** by Councilmember Irvin to authorize the High Plateau Humane Society to temporarily store a storage container full of disaster relief supplies for animals at the City Sewer Facility. The Humane Society will have 30 days after the container arrives to find a new location that is ideal for all agencies. **ALL AYES.**

**MOTION** by Councilmember Steffek, **SECONDED** by Councilmember Irvin to adopt **Resolution #2019-34** designates Mark Steffek as a voting delegate, and Yolanda Lewis and Jim Irvin as the two alternates to represent the City of Alturas for the 2019 League of California Cities Annual Business Meeting. **ALL AYES.**

**Public Hearing:** The Alturas City Council will consider the first reading of an ordinance repealing Chapter 2.- Administration.; Article 1. In General.; Section 2-2.1. Conflict of Interest and adding Article VI to Chapter 2 “Code of Ethics”. This matter will now be heard.

With no comments received, the hearing was closed at 2:17 p.m.

**MOTION** by Councilmember Irvin, **SECONDED** by Councilmember Lewis approve the first reading of **Ordinance #520** repealing Chapter 2.- Administration.; Article 1. In General.; Section 2-2.1. Conflict of Interest and adding Article VI to Chapter 2 “Code of Ethics”. **ALL AYES.**

**MOTION** by Councilmember Irvin, **SECONDED** by Councilmember Lewis to adopt **Resolution #2019-35** adopting the third amended budget for the 2018/2019 Fiscal Year in the amount of \$4,846,607.00, and authorizing the City Treasurer to move \$470,957.69 from Fund 72 Water Reserves to Fund 64 Sewer Plant Project & Fund 68 Sewer Close Out. **ALL AYES.**

**MOTION** by Councilmember Irvin, **SECONDED** by Councilmember Lewis to adopt the consent agenda as follows: a) Approve minutes of June 18, 2019 meeting; b) Approve minutes of June 28, 2019 special meeting; c) Adopt **Resolution #2019-36** removing inactive water & sewer accounts in the amount of \$107.55; d) Approve ACH reconciliation report for June, 2019 in the amount of \$137,634.54. **ALL AYES.**

**COUNCIL/STAFF REPORTS:**

Public Works Foreman Dodds gave an update on current projects. Currently, the department is working on installing an 8-inch water line on Nagle Street with White Bear Construction. This project is at no cost to the City. With this project a fire hydrant will be installed by the Skate Park. In the future this line will also have a back-flow device and support a drinking fountain near the Skate Park. The drinking fountain will be installed by the City and will be paid through the Skate Park Advocacy Group. Mr. Dodds predicts they will start pothole patching the week of July 22<sup>nd</sup>. Masten Ramsey will be July 20<sup>th</sup> and July 21<sup>st</sup>, so Public Works has been preparing livestock grounds for this event. Mr. Dodds informs Council Public Works and Alturas Police Department have been working together to remove unregistered vehicles off City streets. Mosquito spraying has been going strong they've been spraying once a week. The Airport is prepared for fire season. Mr. Dodds would also like to remind the Council water meters and hydrants will need to be budget for and replaced in the near future. There are over 400 fire hydrants in the City limits.

Fire Chief Jacques reports Fire Marshal Hunter has sent out weed abatement letters. So far, they've seen an improvement. They will reinspect properties in the next 10 days. If properties have not improved, they will send certified letters to property owners. The beginning of July Mr. Jacques met with Modoc County, Modoc County and the City of Alturas would like establish an MOU to combine our Emergency Operating Center (EOC). Some of the requirements will be to have staff trained in Incident Command System (ICS). This would be more efficient if the County and City can combine forces.

IT Contractor Sean Buie reports the City is closer to moving to Window 10. However, he suggests keeping Windows 7 as long as it is available and compatible. Email issues are still continuing, Mr. Buie suggests to Council to upgrade one more level of security this will add an additional \$30 more a month, but could eliminate spam.

Police Chief Cullins reports since the last Council meeting the Alturas Police Department has made 6 felony arrests, 13 misdemeanor arrests, and issued 13 citations. So far this year the Alturas Police Department has made a total of 116 arrests. This is a 16% increase from last year.

City Treasurer Long reports the City received a \$14,000 check for (RMAP). Ms Long, Ms Binning and Mr. Hunter worked with Golden State Risk Management Authority to receive these funds. Also, Ms. Long received two invoices from CM Covey, Inc. The first invoice was for \$9, 658.28 which was for the pool consultant fees. Ms. Long wanted to verify the funds will be paid from the John Wall Trust. The next invoice stated the hours from the pre-paid purchase of 100 hours from CM Covey, Inc. As of July 16, 2019, the City gone over these hours by 7.5 hours. Ms. Long need to know the direction Council would like to proceed. Ms. Long reminds Council they did a budget amendment to increase another 100 hours needed to be pre-purchased. Council advised Ms. Long when amendment was made that after the first 100 hours they would like to revisit on subject.

Mayor Ray proposes bringing this matter to the August Council Meeting and would like to pre-purchase an additional 100 hours from CM Covey, Inc.

Ms. Long also updated the Council on the Mill Site. Currently the Mill Site is delinquent on payments and the City will start the process with City Attorney Hedlund.

City Attorney advises Council to revisit the contract and start following procedures in contract to take action. Mr. Hedlund warns council to not let this matter go on without action.

Mayor Ray would like to proceed with a demand letter or notice of default.

Councilmember Nelson has received concerns regarding a motorhome parked by the Napa Auto Parts building.

Police Chief Cullins is aware of the situation. However, the motor home is located on the railroad property. Alturas Police Department has received complaints about the animals in the RV and has checked on the animals numerous times. Mr. Cullins believes the motorhome is currently unoccupied.

City Attorney recommends contacting the Railway and notifying them about the situation on their property.

City Clerk Binning reports ordinance 518 will be coming back to Council on the August Council meeting. Ms. Binning also received an invitation for Public Works to attend a free training on Lagoons and Wastewater Treatment, which is a great opportunity. Ms Binning would like to thank the Council for taking time out of their schedules to participate in the Fandango Days Parade.

Mayor Pro-Tem Steffek was happy to attended the Grocery Outlet grand opening. Mr. Steffek informs council the prop 68 application for the pool is being written by Jared Hancock, Glenn Nader and Karen Shimamoto. The application should be ready for review at the next pool meeting which is tentatively scheduled for July 22<sup>nd</sup>, and ready to be submitted by the August 2<sup>nd</sup> deadline. Mr. Steffek was also happy to attend the Fandango Day Parade. Mr. Steffek also informs Council the next LAFCO meeting is scheduled for August 13<sup>th</sup>. Mr. Steffek also attended the Planning Commission meeting, at that meeting they approved a structure to be built on 4<sup>th</sup> and Court Street. This structure will support dark fiber optics. The Planning Director is still working on updating the housing element. The Planning Commission also approved the Planning Director to add requirements on paint schemes when establishing an operation and maintenance agreement.

Councilmember Lewis reports she is planning on attending the open house for the Main Street project that will be held August 14th. Mrs. Lewis would also like to follow up on the economic development committee.

Mayor Ray has not heard any updates on the committee and suggests contacting Jenn Andersen.

Councilmember Lewis also attended the grand opening of the Grocery Outlet, and is happy with the involvement Grocery Outlet has had with the community. So far Grocery Outlet has teamed up with Teach, and also gave a generous donation to the Humane Society.

Mayor Ray reports he has been attending meetings with Mayor Pro-Tem Steffek and Treasurer Long to work on the budget for Fiscal year 2019/2020. Mayor Ray has also met with Jared Hancock and Mayor Pro-Tem Steffek regarding the status of Mr. Hancock's duties and responsibilities. Mr. Hancock is currently working on the Waste Water Treatment Grant.

With no further business to come before Council, meeting adjourned at 3:05 p.m. to return in regular session on Tuesday, August 20, 2019 at 2:00 p.m., City Hall.

Respectfully,

*Macey Binning*

Macey Binning  
City Clerk