

Alturas Planning Commission

Regular Meeting

City Hall Council Chambers

October 10, 2018 5:30 p.m.

The meeting was called to order by Chairman Bill Hall at 5:30 p.m.; followed by roll call and the Pledge of Allegiance. **Commissioners present:** Tom Romero, Robert Dolan, and Marlene Hamilton. **Commissioners absent:** Chris Lauppe **Staff present:** Director Joe Picotte. **Staff Absent:** Secretary Bobbi Jean Melbourn. **Public attending:** None

No one is present under the public forum.

MOTION by Commissioner Romero, **SECONDED** by Commissioner Hamilton to approve the minutes of the September 12, 2018 meeting. **ALL AYES.**

Staff Updates/Project Status Report:

Director Picotte reports: Secretary Bobbi Jean Melbourn is not present due to a family emergency. The meeting will be recorded in her absence.

Blackpoint Development has begun work on the Grocery Development Project at West. C Street and Highway 299. The Grocery Outlet structure will tentatively be in place by March of 2019, weather permitting.

Chairman Hall asks if Nagle Street is going to remain gravel until spring and if anything else will be paved at either the new hospital site or the Blackpoint Development site? Picotte responds stating curb, gutter, sidewalk, and inner pieces of the Grocery Outlet will probably occur prior to street paving. Other pieces will likely come to fruition next spring. The hospital would like to pave beginning next Monday. The weather forecast seems favorable. 50° or above is required for the paving mix to be adequate. Picotte will be on site with inspectors, ensuring testing requirements are met. It is anticipated that the construction of Burger King will be delayed until next summer.

Director Picotte reports he has been heavily involved with the Office of Statewide Health Planning and Development (OSHDP) inspections at the hospital site. Fire, water, and sewer systems have been tested, are operable, and meet required specifications.

City crews are cleaning and smoke testing the sewer collection system. They are putting smoke into the system in order to locate infiltration and inflow problems. As a result, several clean-out issues at private residences have been discovered. Letters will be mailed accordingly.

Director Picotte adds he is currently working on a wastewater treatment plant project, under a planning grant, to do an Inflow and Infiltration Feasibility Study. The study will be used to determine where to place ponds, in combination with growing crops, for the future treatment plant. Picotte has held discussions with private landowners, as well as Modoc National Wildlife Refuge personnel, in pursuit of land exchange and addressing other pertinent variables.

In addition, Picotte states he is pursuing the attainment of a telemetry system that dials the Sheriff's Department if a water tank gets too low or too high, or if one of the pumps fail. The office, in turn, would call out the Department of Public Works. The effort is to bring the City into the modern world with a Supervisory Control and Data Acquisition (SCADA) System; whereas, real-time data would be available via phone or the computer at any given time. Currently, replacement parts for our water system are unavailable.

Commissioner Dolan requests a progress report on the geothermal project. Picotte explains it is completely operational at the high school, elementary school, and junior high school. The hospital will be tied in to that system as well.

Commissioners' Reports: None

With no further business to come before the Commission, **MOTION** by Commissioner Romero, **SECONDED** by Commissioner Hamilton to adjourn the meeting at 5:53 p.m. **ALL AYES.**

Respectfully submitted,

A handwritten signature in cursive script that reads "Bobbi Jean Melbourn". The signature is written in dark ink and is positioned above the printed name and title.

Bobbi Jean Melbourn
Secretary