

Alturas Planning Commission
Regular Meeting
City Hall Council Chambers
November 8, 2017 5:30 p.m.

The meeting was called to order by Chairman Bill Hall at 5:30 p.m. **Commissioners present:** Tom Romero, Robert Dolan, Marlene Hamilton, Chris Lauppe. **Commissioners absent:** None. **Staff present:** Planning Director Joe Picotte, City Council Planning Dept. Liaison Mark Steffek, Secretary Bobbi Jean Melbourn.

No one is present under the public forum

MOTION by Commissioner Lauppe, **SECONDED** by Commissioner Hamilton to approve the minutes of the September 13, 2017 meeting. **ALL AYES.**

Planning Director's Report: Director Picotte briefs the commission as follows:

The owners of the property upon which the "State of Jefferson" sign was located, were informed by mail of the Commission's decision to require a sign permit for the existing sign. The correspondence resulted in the immediate removal of the sign.

Plumas Bank has submitted an application for one (1) new monument sign and four (4) replacement signs. Application is pending. Replacement signs will be approved administratively.

There will be a new cell tower on Cemetery District property in December.

Modoc Medical Center is currently preparing to submit concurrent Lot Line Adjustment applications for the new hospital site.

Pastor Jon Dabill was granted a 50% reduction for a new building sign permit application fee, with the exception of 100% paid staff time, on September 19, 2017, by City Council. The sign would be for New Life Christian Center at 1040 N. Main Street. An application has not been submitted.

Commissioners' Reports: Commissioner Dolan inquired of the legality of merchandise displayed on the sidewalk in front of The Dollar General Store. Director Picotte responds, if the presentation of merchandise is unkempt, it could be declared a nuisance. Picotte adds that the Fire Department recently inspected the store and requested general clean-up to correct fire and life safety violations. Fire Marshall Hunter will make follow-up visits.

Commissioner Hall questioned the standards for grocery store aisles.

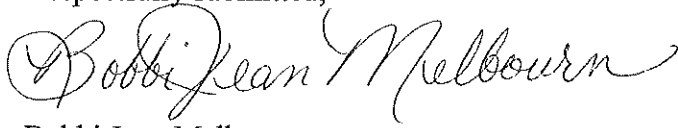
Commissioner Lauppe updates that C & S Waste Solutions passes through Alturas and stops at Ed Staub and Sons for fuel, en route to Eagle Lake. Lauppe questions the feasibility of placing a container for recyclables in the City and pursuing an arrangement to have them picked up, provided there is room in the truck. Director Picotte adds, Damon from C & S Solutions contacted the City when they contracted

with Devil's Garden Conservation Camp and there are issues which may need to be resolved with regard to our existing Franchise Agreement before such a collaboration is pursued.

Commissioner Lauppe informed the commission of Modoc Fire Safe Council and the Baremore family's recent efforts to locate lots in need of chipping and shredding brush and taking the initiative to provide these services at no cost, for a limited time, to the community. Commissioners Lauppe and Hall request that Alturas Planning Commission and Alturas City Council send a card of thanks and appreciation for their service.

With no further business to come before the Commission, **MOTION** by Commissioner Dolan, **SECONDED** by Commissioner Hamilton to adjourn the meeting at 5:50 p.m. **ALL AYES.**

Respectfully submitted,

A handwritten signature in cursive script that reads "Bobbi Jean Melbourn". The signature is written in black ink and is positioned above the printed name and title.

Bobbi Jean Melbourn
Secretary